

**MINUTES  
BOARD OF ZONING APEALS  
JULY 5, 2022  
4:30 PM**

**PRESENT:           CHAIRMAN BILL BEARD  
                          MARILYN RODMAN  
                          MICHAEL PARMLEY  
                          RICHARD BLACK**

**ABSENT:            NATE WILSON  
                          DEDE CLEMENTS  
                          MATT UNDERHILL**

**The purpose of the meeting is to discuss the application for Special Exceptions to build a 4-story Hampton Inn.**

**APPROVAL OF MINUTES – Mr. Richard Black made a motion to approve the minutes of June 7, 2022. Mr. Michael Parmley seconded the motion and it passed unanimously 4/0.**

**There was discussion on flow test by the city and Mr. John Condra stated that there is plenty of water on the hydrant. There is 650 gpm. The legal position of this project has been answered by the city attorney and a copy is attached. The state fire marshal will inspect this project as**

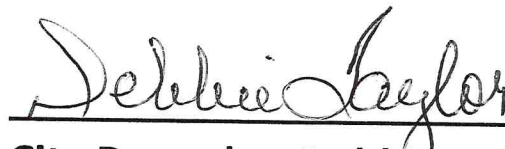
well as the city building inspector. Attached is a copy of the Mutual aid agreement by MTAS and an agreement with the Sewanee Fire Department. The owners of the property stated that Hilton requires 4-stories. After discussion Mr. Richard Black made a motion to approve a Special Exception Building Height for a 4-story Hilton Hampton Inn up to 60'. Legal has been checked, a copy is attached. Mr. Michael Parmley seconded the motion and it passed unanimously 4/0.

There being no other business the meeting adjourned at 4:55 pm.

Respectfully Submitted,



Chairman, Bill Beard



City Recorder, Debbie Taylor

# Monteagle Volunteer Fire Department

*Fire Chief Travis Lawyer*

Post Office Box 127

Monteagle, TN 37356

Phone- 931-383-9205

Email- [fd.construction@yahoo.com](mailto:fd.construction@yahoo.com)

Date: June 20, 2022

To: Chip Schane; Emergency Management Director

From: Travis Lawyer; Fire Chief

Re: Mutual Aid Agreement

C/C: Jeff Hacksworth; Sewanee Fire Dept. Operations, Mayor Rodman; Town of Monteagle, Debbie Taylor; Town of Monteagle City Recorder

Director Schane:

I understand this is NOT and Automatic Aid Agreement and will NOT be utilized as such for pre-planning strategies. I understand that this is simply a "will call" and request the specific arrangements needed for emergency response from Sewanee Fire Department in turn provides to Monteagle. Please see the outline below for the exact response and assignment detail needed in the event of a mutual aid request. I also understand that for Sewanee to respond, Monteagle must request Sewanee's response through dispatch as needed.

- This signed agreement shall be revisited and resigned on an annual basis to ensure dexterity of the document. Shall either department wish to withdraw or abolish this signed agreement, a signed termination must be executed prior to abolishing the agreement.

In the need of a commercial, industrial, residential, road freight/tractor trailer fire and or specialized or technical rescue assignment, Monteagle Fire Department may request response from Sewanee Fire Department for:

- Ladder Response to commercial fire alarms involving hotels, motels, schools, nursing homes, or any other high occupancy living arranged facility.
- Ladder, Engine, and Manpower response for any commercial or residential working fire when requested.
- Specified specific unit may be requested for any specialized or technical rescue operation, including manpower.

This mutual aid agreement will go into effect immediately upon signing and shall be followed until terminated in writing by either agency.

\_\_\_\_\_  
(Sewanee Fire Department Rep)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Monteagle Fire Department Rep)

\_\_\_\_\_  
(Date)

06/20/2022



Municipal Technical Advisory Service  
INSTITUTE for PUBLIC SERVICE

Published on MTAS (<https://www.mtas.tennessee.edu>)

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## Mutual Aid

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Dear Reader

The following document was created from the Municipal Technical Advisory Services website ([mtas.tennessee.edu](https://www.mtas.tennessee.edu)). This website shares information relative to Tennessee municipal government. We hope this information will be useful to you and that it will assist you with questions that arise in your tenure in municipal government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

The Municipal Technical Advisory Service (MTAS) was created in 1949 to provide technical assistance to elected and appointed municipal officials in Tennessee. We are a resource for Tennessee municipal officials in areas of municipal government, human resources, finance, fire, legal, police, public works, water, and wastewater. We provide personal and professional knowledge growth opportunities on current issues within municipal government.

The University of Tennessee  
Municipal Technical Advisory Service  
1610 University Avenue  
Knoxville, TN 37921-6741  
[www.mtas.tennessee.edu](http://www.mtas.tennessee.edu)

Mutual Aid

## Mutual Aid

Reference Number: MTAS-293

Reviewed Date: 12/01/2021

### ***Mutual Aid and Fire Protection Outside Cities***

Mutual aid contracts are authorized under the Interlocal Cooperation Act, T.C.A. § 12-9-101, *et seq.* This act allows counties and cities to act jointly to provide services that each may provide separately, including fire service and law enforcement. (See also T.C.A. § 6-54-307, T.C.A. § 6-54-601–603.) An agreement made under the Interlocal Cooperation Act that creates an intergovernmental entity must be filed with the comptroller's office within 90 days of execution. Joint venture entities created under this act must file an annual statement with the comptroller indicating the parties, annual revenues and expenses, and other information. T.C.A. § 12-9-112.

An incorporated municipality is authorized to enter into mutual aid or fire protection assistance contracts with other cities, counties, private incorporated and industrial fire departments, utility districts that provide fire protection, metropolitan airport authorities that provide firefighting service, or "an organization of residents and property owners of unincorporated communities." A city may

enter into individual contracts with non-city residents or provide the service without a contract. In either event, both the city's and county's legislative bodies must approve the arrangement. T.C.A. § 6-54-601–603.

Counties with a countywide fire district may mandate that all interlocal agreements contain performance-based criteria designed to assure timely response and effective service. T.C.A. § 5-17-101.

The Mutual Aid and Emergency and Disaster Assistance Agreement Act (MAEDAAA) of 2004 (T.C.A. § 58-8-101, *et seq.*), authorizes municipalities to assist other governmental entities in certain occurrences and emergencies when the requesting and responding parties do not have a mutual aid agreement. This law acts as a state-wide mutual aid agreement for participating entities and provides for reimbursement as required in the federal policy noted below.

Federal policy, specifically Response and Recovery Policy Number 9523.6 of the Federal Emergency Management Agency, requires municipalities, in their mutual aid agreements, to require cost reimbursement by the entity receiving assistance in all instances if the municipality is to be reimbursed for aid in a presidentially declared disaster. Municipalities and entities acting under the MAEDAAA of 2004 in a state of emergency are required to reimburse responding parties, or to be reimbursed if they are a responding party, in accordance with this federal policy.

***Hazardous Material and Natural Disaster Calls Outside the City***

Cities incorporated under the general law city manager-commission charter (T.C.A. § 6-18-101, *et seq.*) may allow their fire departments to answer hazardous materials and natural disaster calls, regardless of where the emergency exists. T.C.A. § 6-21-703.

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**Source URL:** <https://www.mtas.tennessee.edu/reference/mutual-aid>

**Monteagle Board of Zoning Appeals  
Tuesday, July 5th, 2021, 4:30 pm CST**

*Town Hall  
24 Dixie Lee Avenue  
Monteagle, TN 37356*

**Agenda**

- Nate Wilson
- Richard Black
- Dede Clement
- Bill Beard    Matthew Underhill
- Michael Parmley    Marilyn Rodman, Mayor

**I. Call to Order**

**II. Approval of Previous Meeting Minutes**

A. June 7th, 2022

**III. Old Business**

A. Application for Special Exception

a. Applicant is requesting building height special exception to build a 4-story Hampton Inn Hotel. Tax Map No. 0221-A-004.01

**IV. Adjournment**