

**MINUTES  
MONTEAGLE CITY COUNCIL  
AUGUST 16, 2021  
6:00 PM**

**PRESENT:                   MAYOR, MARILYN RODMAN  
                                  DORRAINE PARMLEY  
                                  JESSICA FAVALORO  
                                  ALVIN POWELL  
                                  NATE WILSON**

The regular meeting of the Monteagle City Council was called to order by Mayor, Marilyn Rodman. After the prayer and the pledge of allegiance Alderman Favaloro made a motion to approve the minutes of June 28, 2021. Alderman Powell seconded the motion and it passed 5/0.

**POLICE DEPARTMENT – Chief Jared Nunley introduced two officers J. Dallas and Jacob Durm. Chief Nunley gave his report and turned the meeting over to Mr. Greg Maloof. Mr. Maloof discussed department shortages of equipment and personnel. Mr. Maloof asked the council to approve a purchase of a 200 amp 3 phase transfer switch generator at a cost of \$6900.00. After discussion Alderman Parmley made a motion to purchase the generator from capital funds. Alderman Wilson seconded the motion and it passed 5/0. Next Mr. Maloof asked for the electrical and install of the generator and transfer switch at a cost of \$3800.00. Alderman Parmley made a motion to approve this expenditure. Alderman Wilson seconded the motion and it passed 5/0. There will also be a budget amendment for two cars, a full-time officer and a raise for the Sargent.**

**FIRE DEPARTMENT – Mr. Greg Maloof gave the fire department report and also gave the council a first draft of Fire Department Policies and Procedure that he is working on. He reported that the department is focused on the auction and working on donations for a fire truck. They are also working on**

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**maintenance of the fire hydrants. He asked the council to approve not to exceed \$3500.00 for the firemen to maintain and inspect all fire hydrants. This does not include the purchase of new hydrants. After discussion Alderman Wilson made the motion to have the Fire Chief in charge of an Inspection and Maintenance project not to exceed \$3500.00. Alderman Favaloro seconded the motion and it passed 5/0. There will be a donation letter sent out as a separate mailing in August. Southeast Development District is looking for a grant to purchase a new fire truck in the future.**

**PARKS & REC. – Alderman Favaloro reported that there is a meeting set for Wednesday of this week to meet with Kaboom playground equipment. The movie screen was ordered today and we hope to get donations. The dougout benches will be installed and the bushes donated to the town started getting planted. There has been additions to the Mountain Goat Trail and there will be a flower garden put in by Dubose. We are looking at new Electric Car Charging Stations by Blink.**

**UTILTIY -- Utility Manager John Condra reported on an engineering report for repairs at the water plant. After review Alderman Wilson made a motion to authorize John to get bids for water plant repairs not to exceed \$65,000.00. Alderman Parmley seconded the motion and it passed 5/0 on roll call vote. He also reported that an emergency purchase to Aqua-Aerobic for the Sewer Plant is being done.**

**STREETS – Keith Butner Street supervisor reported that the roads in Grundy County are all done. They are waiting on Marion County. Street signs that were requested are up and Alderman Parmley asked for a children at play sign for North Bluff Drive.**

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**BUILDING INSPECTOR – Mr. Earl Geary started out with business permits.**

**BEAR CT. RENTAL – This is an Air B&B at 1809 Bear Ct. owned by Michael & Meredith Graham. Alderman Powell made a motion to approve this permit. Alderman Wilson seconded the motion and it passed 5/0.**

**POLISHED NAIL COMPANY – This is at 50 West College Street by Jessica Blalock. Alderman Parmley made a motion to approve this permit. Alderman Wilson seconded the motion and it passed 5/0.**

**SMOKIN MAN MIKE BBQ – They were not present so this will be put on the August 30 agenda.**

**Mr. Geary reported that Petro is working on getting their permit as is Pilot Tire Center. There was a question as to how long site plan's last and they do not expire. He also reported that the burn out on Winston Street is being purchased and will be cleaned up.**

**OLD BUSINESS**

**ORDINANCE 13-21 SECOND READING – AN ORDINANCE TO AMEND 12 OF THE MUNICIPAL CODE TO ADOPT THE PROVISIONS OF THE UPDATES TO CERTAIN STANDARD CODES. Alderman Wilson made the motion to approve this ordinance on second reading. Alderman Parmley seconded the motion and it passed 5/0.**

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**NEW BUSINESS**

**FIRST READING OF ORDINANCE 14-21 AN ORDINANCE TO REZONE PARCEL 036.00 MARION COUNTY TAX MAP 022K GROUP A FROM R-3 TO R-1. Alderman Powell made a motion to approve this ordinance on first reading. Alderman Favaloro seconded the motion and it passed 5/0.**

**FIRST READING OF ORDINANCE 15-21 AN ORDINANCE TO AMEND THE BUDGET FOR POLICE AND SEWER SYSTEM. Alderman Wilson made a motion to approve this ordinance on first reading. Alderman Powell seconded the motion and it passed 5/0 on roll call vote.**

**FIRST READING OF ORDINANCE 16-21 AN ORDINANCE TO AMEND THE BUDGET FOR FIRE DEPARTMENT – Alderman Wilson made a motion to approve this ordinance on first reading. Alderman Parmley seconded the motion and it passed 5/0 on roll call vote.**

**FIRST READING OF ORDINANCE 17-21 AN ORDINANCE AMENDING THE BUDGET FOR THE WATER PLANT – Alderman Powell made a motion to approve this ordinance on first reading. Alderman Wilson seconded the motion and it passed on roll call vote 5/0.**

**FIRST READING OF ORDINANCE 18-21 AN ORDINANCE TO AMEND SECTION 1105 NONCONFORMING USES AND STRUCTURES OF THE ZONING ORDINANCE—Alderman Parmley made a motion to approve this ordinance on first reading. Alderman Powell seconded the motion and it passed 5/0. There will be a Public Hearing on August 30, 2021.**

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**RISOLUTON FOR SAFETY PARTNERS LOSS CONTROL MATCHING SAFETY GRANT PROGRAM – Alderman Wilson made a motion to approve this resolution for the safety grant for the police department for vests. Alderman Powell seconded the motion and it passed 5/0.**

**ALDERMAN**

Alderman Wilson would like to amend the ordinance to change the distance a business can sell beer. This will be discussed at the next meeting.


**EVENTS**

**AUCTION AUGUST 28, 2021  
EMPLOYEE DAY SEPTEMBER 10, 2021**

There being no other business the meeting adjourned at 8:00 pm

Respectfully Submitted,

  
\_\_\_\_\_  
Mayor, Marilyn Rodman

  
\_\_\_\_\_  
City Recorder, Debbie Taylor

## **NOTICE**

**The Monteagle City Council Meeting for July 26, 2021  
Has been canceled and rescheduled for August 16, 2021 at  
6:00 pm in the Conference Room at City Hall  
This is due to possible Federal Funding for the Fire/Police  
Departments**

**MONTEAGLE CITY COUNCIL MEETING**

~~July 26, 2021~~ - Aug 16, 2021

**AGENDA**

**Regular Monthly Meeting**

- 1. Call to Order (Has the requirements of the Sunshine Law been followed)**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes (June 28, 2021)**
- 5. Reports of Committees and Members**
  - a. Police Department**
  - b. Fire Department**
  - c. Parks & Recreation**
  - d. Utility Manager**
  - e. Street Department**
  - f. Planning Commission & Codes Enforcement**
  
- 6. OLD BUSINESS**
  - a. Second Reading of Ordinance 13-21 (Adoption of Codes)**
  - b.**
  
- 7. NEW BUSINESS**
  - a. First Reading of Ordinance 14-21 ( R-3 to R-1 Lydia & S Central)**
  - b. First Reading of Ordinance 15-21 (Budget Amendment)**
  - c. First Reading of Ordinance 16-21 ( Budget Amendment)**
  - d. First Reading of Ordinance 17-21 (Budget Amendment)**
  - e. First Reading of Ordinance 18-21 ( Nonconforming uses)**
  - f. Resolution 03-21 PEP Safety Grant**
  
- 8. Mayor**  
**Aldermen**
- 9. Citizens Comments**
- 10. Calendar of Events**  
**Auction August 28<sup>th</sup> 10:00 am at the City Shop**
- 11. Adjournment**

Monteagle Police Department

Crime Summary

6/26/2021 – 7/26/2021

1. Simple Assault:	1
2. Aggravated Assault:	1
3. Domestic Violence:	2
4. Indecent Exposure:	1
5. Theft:	5
6. Trespassing:	1
7. Tampering with Evidence:	1
8. Resisting Arrest:	2
9. Evading Arrest:	1
10. Harassment:	1
11. Public Intoxication:	1
12. Schedule 1 Herion:	1
13. Schedule 2 Meth:	6
14. Simple Possession:	4
15. Drug Paraphernalia:	10
16. Criminal Trespassing:	1
17. DUI:	2

Arrest

~~15~~

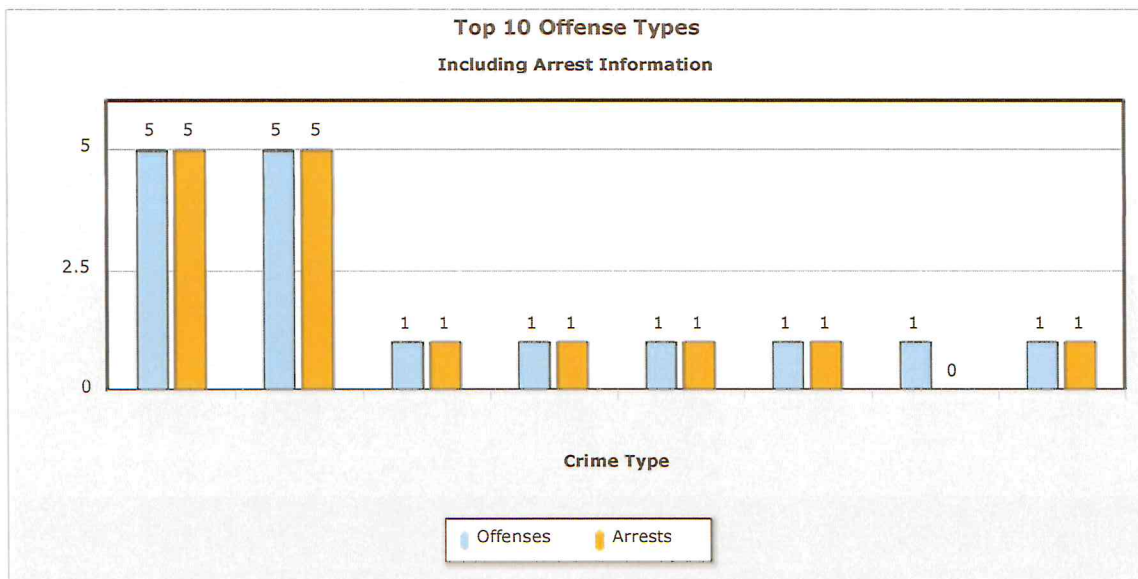
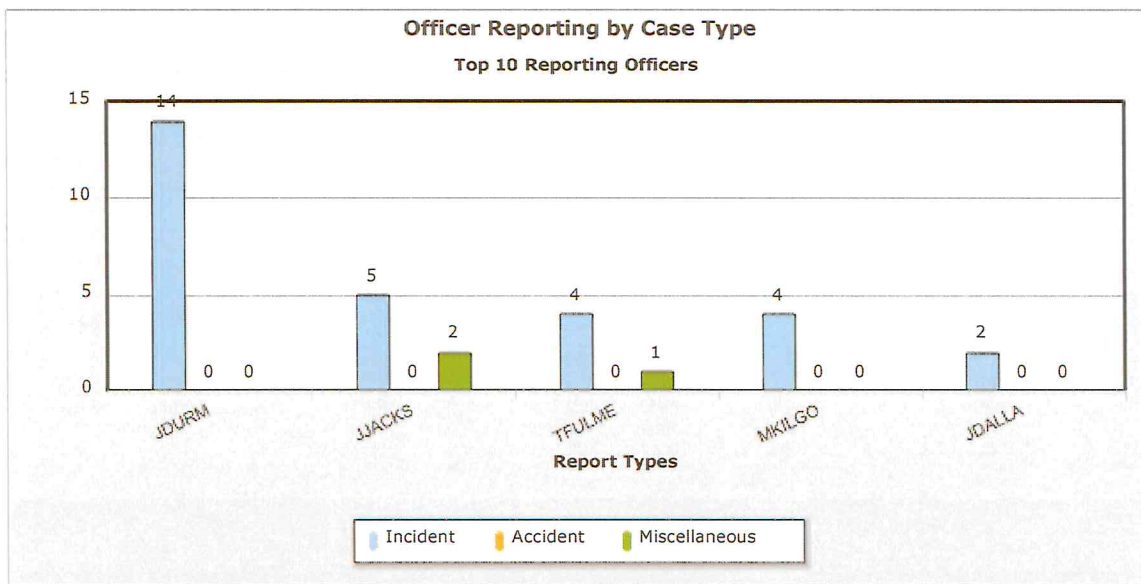
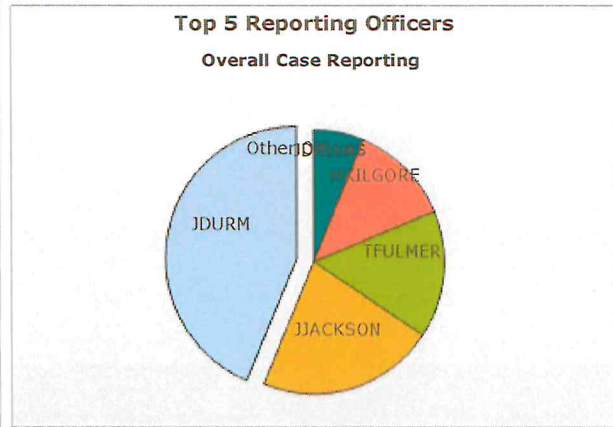
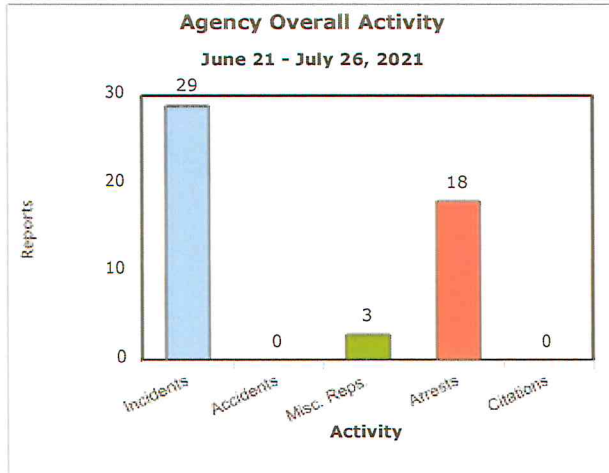
12 Drug Arrest

4 of them  
we got guns  
1 sized vehicle

2 DUI

1 Domestic





Built by Courtware/RareElement Solutions

# AGENCY ACTIVITY REPORT

For Reporting Year 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Dispatch Calls	0	0	0	0	0	0	0	0	0	0	0	0	0
Incidents	7	6	10	12	8	19	19	0	0	0	0	0	81
Accidents	1	0	0	0	1	0	0	0	0	0	0	0	2
Arrests Cases Total	1	3	3	5	2	13	14	0	0	0	0	0	41
Arrests Male	2	2	3	5	2	11	10	0	0	0	0	0	35
Arrests Female	0	0	1	0	1	1	3	0	0	0	0	0	6
Arrests Juvenile	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	2	1	0	2	1	0	0	0	0	0	6
Juvenile Complaints	0	1	0	0	0	0	0	0	0	0	0	0	1
Miscellaneous Reports	2	1	1	3	1	3	1	0	0	0	0	0	12
Traffic Stops	0	0	0	0	0	0	0	0	0	0	0	0	0
Citations Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Warnings Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Protection Orders	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrants Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Contacts	0	0	0	0	0	0	0	0	0	0	0	0	0
Business Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Street Talk	0	0	0	0	0	0	0	0	0	0	0	0	0
Reports Generated	10	8	13	16	10	24	21	0	0	0	0	0	102
Officer Miles Driven	0	0	0	0	0	0	0	0	0	0	0	0	0
Officer Admin Time													

# MONTEAGLE POLICE DEPARTMENT

## Crime Report Summary

Incident Date/Clearance Date Range June 21, 2021 - July 26, 2021  
 Zone - ALL  
 Offense Code - ALL  
 ( 54 REPORTS )

Offense Code	Case No.	Incident Date	Clear Date	Incident	Clearance Status	Report Officer	Zone	Location
<b>39-13-101 - ASSAULT SIMPLE</b>								
	21-006304	06/21/2021	/ /	39-13-101	NONE	KILGORE, ROBBIE		819 W. MAIN STREET
<b>39-13-102 - AGGRAVATED ASSAULT</b>								
	21-006600	06/28/2021	06/28/2021	39-13-102	CLEARED BY ARREST	DURM, JACOB C		362 FORREST POINT RD
<b>39-13-103 - RECKLESS ENDANGERMENT</b>								
	21-007057	07/08/2021	/ /	39-13-103	NONE	JACKSON, JAMES		134.5 I-24
<b>39-13-111 - DOMESTIC ASSAULT (AGGRAVATED)</b>								
	21-006977	07/06/2021	/ /	39-13-111	NONE	FULMER, TONY	1 - ZONE ONE	715 W. MAIN STREET
	21-006651	06/29/2021	/ /	39-13-111	NONE	DALLAS, JEREMIAH	1 - ZONE ONE	179 4TH STREET
<b>39-13-511 - INDECENT EXPOSURE</b>								
	21-006600	06/28/2021	06/28/2021	39-13-511	CLEARED BY ARREST	DURM, JACOB C		362 FORREST POINT RD
<b>39-14-101 - LARCENY/THEFT</b>								
	21-007368	07/15/2021	/ /	39-14-101	NONE	JACKSON, JAMES		26 2ND STREET
	21-007438	07/14/2021	/ /	39-14-101	NONE	JACKSON, JAMES		692 OAK DR
	21-007016	07/10/2021	/ /	39-14-101	NONE	JACKSON, JAMES		109 LAUREL LAKE DR
	21-007009	07/07/2021	/ /	39-14-101	NONE	JACKSON, JAMES		7 CENTRAL AVE SOUTH
<b>39-14-103 - THEFT (\$60,000 OR MORE)</b>								
	21-006584	06/28/2021	/ /	39-14-103	NONE	KILGORE, ROBBIE		849 NORTH BLUFF CIRCLE
<b>39-14-405 - TRESSPASSING</b>								
	21-006589	06/28/2021	/ /	39-14-405	NONE	KILGORE, ROBBIE		1050 NORTH BLUFF CIRCLE
<b>39-16-503 - TAMPERING WITH EVIDENCE</b>								
	21-007047	07/08/2021	07/08/2021	39-16-503	CLEARED BY ARREST	DURM, JACOB		ASSEMBLY AVE
<b>39-16-602 - RESISTING ARREST</b>								
	21-007353	07/14/2021	07/14/2021	39-16-602	CLEARED BY ARREST	DURM, JACOB		610 DUBOSE ST
	21-007047	07/08/2021	07/08/2021	39-16-602	CLEARED BY ARREST	DURM, JACOB		ASSEMBLY AVE
<b>39-16-603B - FLEEING/ELUDING/EVADING POLICE (FELONY)</b>								
	21-007057	07/08/2021	/ /	39-16-603B	NONE	JACKSON, JAMES		134.5 I-24
<b>39-17-308 - HARASSMENT</b>								
	21-007594	07/15/2021	/ /	39-17-308	NONE	FULMER, TONY		203 3RD STREET

# MONTEAGLE POLICE DEPARTMENT Crime Report Summary

Incident Date/Clearance Date Range June 21, 2021 - July 26, 2021  
Zone - ALL  
Offense Code - ALL

Offense Code	Case No.	Incident Date	Clear Date	Incident	Clearance Status	Report Officer	Zone	Location
<b>39-17-310 - PUBLIC INTOXICATION</b>								
	21-006810	07/02/2021	07/02/2021	39-17-310	CLEARED BY ARREST	DURM, JACOB		10619 HWY 41
<b>39-17-406 - SCHEDULE 1 HEROIN</b>								
	21-007624	07/21/2021	07/21/2021	39-17-406	CLEARED BY ARREST	DURM, JACOB		DIXIE LEE AVE
<b>39-17-417 - SCHEDULE II DRUGS: COCAINE &lt; 1/2 GRAM</b>								
	21-007511	07/17/2021	07/17/2021	39-17-417	CLEARED BY ARREST	DURM, JACOB		HWY 41
	21-007477	07/16/2021	07/17/2021	39-17-417	CLEARED BY ARREST	DURM, JACOB		HWY 41
	21-007304	07/14/2021	07/14/2021	39-17-417	CLEARED BY ARREST	DURM, JACOB		9509 HWY 41
	21-007047	07/08/2021	07/08/2021	39-17-417	CLEARED BY ARREST	DURM, JACOB		ASSEMBLY AVE
	21-007354	07/14/2021	07/14/2021	39-17-417	CLEARED BY ARREST	DALLAS, JEREMIAH	1 - ZONE ONE	LAUREL TRAILS RD
<b>39-17-417(C) - SCHEDULE II DRUGS: MAX \$100,000 FINE</b>								
	21-006714	07/01/2021	07/01/2021	39-17-417(C)	CLEARED BY ARREST	DURM, JACOB C	1 - ZONE ONE	741 W. MAIN STREET
<b>39-17-418(C) - SIMPLE POSS/CASUAL EXCHANGE - 3RD OFFENSE</b>								
	21-007290	07/13/2021	07/13/2021	39-17-418(C)	CLEARED BY ARREST	DURM, JACOB		810 GREGORY ST
	21-007086	07/08/2021	07/08/2021	39-17-418(C)	CLEARED BY ARREST	DURM, JACOB		80 MAIN STREET EAST
	21-006817	07/03/2021	07/03/2021	39-17-418(C)	CLEARED BY ARREST	DURM, JACOB		I-24
	21-006390	06/23/2021	06/24/2021	39-17-418(C)	CLEARED BY ARREST	DURM, JACOB C	1 - ZONE ONE	LAUREL TRAILS RD
<b>39-17-425 - UNLAWFUL DRUG PARA.</b>								
	21-007624	07/21/2021	07/21/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		DIXIE LEE AVE
	21-007511	07/17/2021	07/17/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		HWY 41
	21-007477	07/16/2021	07/17/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		HWY 41
	21-007304	07/14/2021	07/14/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		9509 HWY 41
	21-007290	07/13/2021	07/13/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		810 GREGORY ST
	21-007047	07/08/2021	07/08/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		ASSEMBLY AVE
	21-006817	07/03/2021	07/03/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB		I-24
	21-007354	07/14/2021	07/14/2021	39-17-425	CLEARED BY ARREST	DALLAS, JEREMIAH	1 - ZONE	LAUREL TRAILS RD

# MONTEAGLE POLICE DEPARTMENT

## Crime Report Summary

Incident Date/Clearance Date Range June 21, 2021 - July 26, 2021  
 Zone - ALL  
 Offense Code - ALL

Offense Code	Case No.	Incident Date	Clear Date	Incident	Clearance Status	Report Officer	Zone	Location
<b>39-3-1201 - CRIMINAL TRESPASSING</b>	21-006714	07/01/2021	07/01/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB C	ONE	741 W. MAIN STREET
	21-006390	06/23/2021	06/24/2021	39-17-425	CLEARED BY ARREST	DURM, JACOB C	1 - ZONE	LAUREL TRAILS RD
	21-007252	07/12/2021	/ /	39-3-1201	NONE	FULMER, TONY	ONE	635 COLLEGE ST
<b>55-10-401.1 - DRIVING UNDER THE INFLUENCE</b>	21-007047	07/08/2021	07/08/2021	55-10-401.1	CLEARED BY ARREST	DURM, JACOB	ONE	ASSEMBLY AVE
	21-006702	06/30/2021	06/30/2021	55-10-401.1	CLEARED BY ARREST	DURM, JACOB C	ONE	324 KING ST
	21-006702	06/30/2021	06/30/2021	55-10-401.1	CLEARED BY ARREST	DURM, JACOB C	ONE	324 KING ST
<b>55-4-110 - IMPROPER DISPLAY OF TAGS</b>	21-007047	07/08/2021	07/08/2021	55-4-110	CLEARED BY ARREST	DURM, JACOB	ONE	ASSEMBLY AVE
	21-006702	06/30/2021	06/30/2021	55-4-110	CLEARED BY ARREST	DURM, JACOB C	ONE	324 KING ST
	21-006714	07/01/2021	07/01/2021	55-4-110	CLEARED BY ARREST	DURM, JACOB C	ONE	741 W. MAIN STREET
<b>55-50-504.1 - DRIVING ON REVOKED DRIVER LICENSE</b>	21-007304	07/14/2021	07/14/2021	55-50-504.1	CLEARED BY ARREST	DURM, JACOB	ONE	9509 HWY 41
	21-007047	07/08/2021	07/08/2021	55-50-504.1	CLEARED BY ARREST	DURM, JACOB	ONE	ASSEMBLY AVE
	21-007354	07/14/2021	07/14/2021	55-50-504.1	CLEARED BY ARREST	DALLAS, JEREMIAH	ONE	LAUREL TRAILS RD
<b>55-8-152 - SPEEDING</b>	21-006714	07/01/2021	07/01/2021	55-50-504.1	CLEARED BY ARREST	DURM, JACOB C	ONE	741 W. MAIN STREET
	21-007477	07/16/2021	07/17/2021	55-8-152	CLEARED BY ARREST	DURM, JACOB	ONE	HWY 41
	21-007511	07/17/2021	07/17/2021	55-9-107	CLEARED BY ARREST	DURM, JACOB	ONE	HWY 41
<b>55-9-603 - SEAT-BELT LAW VIOLATION AS DRIVER</b>	21-007304	07/14/2021	07/14/2021	55-9-402	CLEARED BY ARREST	DURM, JACOB	ONE	9509 HWY 41
	21-007290	07/13/2021	07/13/2021	55-9-603	CLEARED BY ARREST	DURM, JACOB	ONE	810 GREGORY ST

Town of Monteagle  
Mayor and Alderman Meeting  
Police Department Comments  
July 26, 2021

Chief Nunley and I have been seeking solutions to several Department shortages of equipment and personnel.

We ask for a motion to authorize the purchase of 2 used police vehicles at a total cost not to exceed \$25,000.00. This will help meet our requirements. We are auctioning one vehicle – 2010 Dodge Charger – with proceeds being applied to these purchases. We understand budget amendments will address the Police Department requests which will be presented under new business.

As information prior to asking for the following motions, I have contacted Mid TN Natural Gas Company to insure there will be an adequate supply of natural gas to simultaneously supply the generator and heating system. I have verified the heating system requirements with a HVAC contractor. There is a donation pledge of \$3,000.00 to be applied to this project.

We ask for a motion to authorize the purchase and installation of a 20 kw 3 phase Generac commercial standby air-cooled generator and a Generac 200-amp 3 phase transfer switch at a cost of \$6,900.00. The generator will be installed at the rear of the building.

We ask for a motion to provide and install all necessary electrical service to accommodate the installation of the generator and transfer switch at a cost of \$3,800.00.

## Town of Monteagle Fire and Rescue

<u>Apparatus</u>	<u>Status</u>
Rescue 1	In-Service
Engine 2	In-Service
Tanker 1	In-Service
Engine 1	Needs Repair
QRV 1	In-Service
QRV 2	In-Service

### Call Break Down

<u>0</u> Structure Fire	<u>5</u> Lift Assist	<u>3</u> Landing Zone
<u>0</u> Commercial Structure	<u>0</u> Brush Fire	<u>1</u> Mutual Aid
<u>0</u> Traffic Control	<u>4</u> Vehicle Fire	<u>6</u> Other Calls
<u>1</u> Gas Spills/Leaks	<u>1</u> Alarms	<u>21</u> Total Paid Calls

### Comments and Requests

6/24/2021 - 7/22/2021

Town of Monteagle  
Fire Department Policies and Procedure  
August 10, 2021

No smoking in any area of the fire hall

No drugs, alcohol, or medications of any type are to be consumed, sold, or distributed in or around the fire hall at any time while on duty or performing any other function or duty. Do not report to the fire hall for any reason if you are under the influence of any substance.

An application form and interview conducted by the Chief and Assistant Chief are required of all new applicants. A vote of the membership is required as appropriate after the interview process.

There shall be no interview written or oral given to any person or entity for public or private use. This is to supplement the Town Resolution Policy on this item.

There shall be no release of any information in any form to any person or entity concerning any activity of this Department. This is to supplement the Town Resolution Policy on this item.

The Chief will approve the performance of all drivers and pump operators prior to their active role in all firefighting events.

Personnel will be in complete turn out gear when at the fire or training scene.

Only authorized personnel are allowed in the fire hall.

The Chief or his designee will establish mutual aid and/or automatic aid.



The Chief or his designee will schedule all administrative and training meetings as appropriate.

The Chief or his designee will provide to the proper Town employee responsible for payroll matters a copy of each member's valid driver's license and properly completed required payroll forms. The Chief should maintain copies of these items as well as the application forms and actions taken for membership.

The Chief or his designee shall keep accurate records of all expenses as well as all necessary maintenance records.

The Chief or his designee shall file an appropriate insurance claim for all fire calls and follow up the collection.

The Chief or his designee shall request a fire evacuation plan for all commercial and non-resident structures copies of which will be distributed as appropriate.

The chief and/or the assistant chief will perform or assign a designee to accomplish the following tasks which include but are not limited to:

- A. Supervise all personnel in all firefighting events.
- B. Insure training at all levels
- C. Prepare monthly reports for all Mayor and Aldermen meetings
- D. File all appropriate insurance claims and follow up collection
- E. Create and execute record keeping systems for all documents, insurance claims, training, reports, and firefighters calls payments
- F. Supervise and request firefighter payments for calls
- G. Purchase, in accordance with Town policies and procedures, all equipment – turn out gear, radios, vehicles, tools, lights, and all appropriate and authorized firefighting equipment

Perform maintenance on all equipment and the fire hall

Inspect and cause the maintenance of all fire hydrants in the fire district – including but not limited to flow readings, rust treatment, operable caps, and piston.

This document may be amended as necessary by the Chief and Assistant Chief.

Town of Monteagle  
Mayor and Alderman Meeting  
Fire Department Report  
July 26, 2021

You will note that on this month's Department report there were no fire response comments. We have tabled all matters, except for review and updating our policies and procedures and what I present tonight. The Department's policies and procedures in your packet are submitted as a resolution so they may be approved with one reading.

The Town and the Monteagle Volunteer Fire Department are focused on auctioning or selling vehicles that are beyond their useful date of service. You may recall that in my previous reports to you one truck is beyond repair of pump and transmission failures. It is a 1998 truck that in my opinion and that of others, it would not be prudent to spend \$20,000.00 to repair an aged vehicle with no guarantee that there would not be other costly failures. It is the adage of good money after bad. Those funds could be applied to the purchase currently under discussion. These proceeds are to be dedicated to the purchase of a new used rescue/pumper which in addition to our existing truck should satisfy the rescue and firefighting requirements of the Town.

We are presently in the process of obtaining sealed bids for the truck as well as formulating a fund-raising drive. We are searching for grant and/or other funding possibilities. Our goal is to raise \$160,000.

As we investigate the various funding sources, please realize we may apply for a grant, but there is no timeline; there is no guarantee we would be awarded our request or any part thereof; a grant may be awarded, but the funds come later. In other words, we will explore all funding possibilities, but nothing is guaranteed.

The most effective and efficient source of funds is the citizens and businesses in the Monteagle fire district. Indeed, it is in everyone's best interest for obvious reasons for everyone to contribute as much as they

are able. This will improve our ISO rating which is a direct function of our insurance premiums. Almost anything the fire department does – training, maintain and purchase equipment, vehicle purchase and testing – contribute to our rating.

We ask for appropriate motions, if required, to move forward in all areas to meet this urgent need.

We ask that a motion be made to authorize the inspection and maintenance of all fire hydrants in the Monteagle Fire District at a cost not to exceed \$3,500.00. This cost does not include purchases of new hydrants.

Thank you for your attention. I will be happy to try to answer any questions.



**MEMORANDUM**

TO: Mayor Marylin Rodman  
FROM: Travis Wilson, PE  
CC: John Condra  
DATE: August 13, 2021  
SUBJECT: Engineering Report

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**Water Treatment Plant Headworks Repairs**

LJA staff conducted a visit at the water treatment plant on Monday, August 9, 2021, to meet with Monteagle Staff and a specialty contractor to repair deteriorating concrete at headworks basin. Significant concrete deterioration was observed along the top and a portion of the sides. According to Monteagle staff, concrete repair work was performed a number of years ago; however, it is not confirmed as to what type of extent of repairs were performed. Currently, the concrete patching has deteriorated and separated from the original structure, once again exposing aggregate along the interior of the wall facing. It is suspected that damage may be related to water infiltrating cracks of the structure. The freeze/thaw process has resulted in broken and separated concrete. If left unrepaired, the wall will continue to deteriorate to a point where complete replacement is required. A complete replacement of the headworks structure would result in a long-term shut down of the plant such that a demo and rebuild of the headworks could be performed.



*Figure – 1 Monteagle Water Plan – Headworks Wall – Damage/Deterioration*



*Figure – 2 Monteagle Water Plan – Headworks Wall – Damage/Deterioration*



*Figure – 3 Monteagle Water Plan – Headworks Wall – Damage/Deterioration*



*Figure – 4 Obic Lining System (Example Photo – Flume)*

The specialty contractor (CTR Coatings – Knoxville, TN) has a lining product (Obic) made of polyurea which provides a cost-effective, high-quality solution to replacement. Once the area is prepared, the lining can be sprayed on in minutes and dries to touch in less than sixteen (16) seconds, which limits the downtime. OBIC has exceptional UV resistance and is ANSI-NSF 61 (American National Standards Institute – National Sanitation Foundation) certified for use in potable water systems. The Obic lining will create an impermeable surface to prevent further deterioration of the concrete wall (along sprayed areas) while also providing structural stability. The Obic product and installation comes with a 10-year warranty backed by both the installer and the material vendor.

Although application of the Obic lining system takes requires much less time than a traditional repair/rebuild, there may likely be a significant amount of time that the wall will need to be “prepped” prior to application of the liner. Prep work will include stripping of all loose concrete material to create a surface suitable for adhesion of the lining product. During this time, the operations of the water treatment plant will need to be suspended to gain access to the headworks. Monteagle staff indicated that during annual cleaning of the headworks, operations are temporarily suspended for one week. The annual cleaning at the water treatment facility has typically been conducted during late fall when water usage is at a minimum and weather is still conducive for work activities. It is recommended that the annual cleaning be coordinated with the repair work, as these activities can be completed simultaneously to minimize extended downtime periods. During this time, Monteagle would coordinate to purchase water from Tracy City (as done previously).



**LJA ENGINEERING**

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It is recommended the Town authorize CTR Coatings for repairs as indicated on the attached price quote and schedule the one-week planned shut-down of the water treatment facility such that the work can be completed within the next 60 days prior to inclement weather.



**CTR Utility Rehab, LLC**



**Proposal Date:** 8/10/2021 **Proposal Number:** 21-1058

**Project name:** Monteagle Water Treatment Headworks Rehab

**Project address:** 171 Chickory Lane, Monteagle, TN **County** Marion

**Owner:** Monteagle

**GC:** LJA Engineering

**Address:** 198 Dodd Road, McMinnville, Tennessee

**Contact name:** Travis Wilson

**Email:** twilson@lja.com **Phone:** 931-273-8999

Charlotte Reed, President  
317-797-7214  
[ctrcoatings@gmail.com](mailto:ctrcoatings@gmail.com)

The following are submitted as specifications and estimates:

Item	Description	Qty	Unit	Unit Price	Total
<b>MAIN STRUCTURE</b>					
1	Mob/Demob/Per Diem-4 nights	1	LS	3,000.00	3,000.00
2	Prep strucre and install OBIC 1100 (~1535 sf)	1	LS	46,050.00	46,050.00
	High pressure wash to remove loose concrete coating and to prepare surface for coating, remove debris, repair walls with hydraulic cement where required,material, fuel, mask off areas to protect from overspray, prime areas to be coated, spray apply OBIC 1100.				0.00
					0.00
					0.00
<b>Total this page</b>	CTR Coatings to furnish material and labor - complete in accordance with above specifications for the sum of:				<b>49,050.00</b>
<b>Project Specific Notes:</b>	<b>Surfaces below the water line were not visible during inspection. Price above does not include repairs below the water line.</b>				
<b>Quote includes:</b>	Install OBIC Liner per manufacturer's recommended procedures. Price assumes structures are accessible (spray truck can drive to within 250 feet of structure). Standard traffic flow control using signs and cones.				
<b>Quote excludes:</b>	Unless specified above, these prices exclude: Sales tax, by-pass pumping; traffic control plan; traffic control beyond the use of signs and cones (e.g., flaggers, lighted signs, traffic lights, etc.); building access roads; permits; bonds; seeding, sodding, or mulching; vac truck; debris removal or removal of existing sludge in structures; removal of old liner unless indicated above.				
<b>Excessive or curtain grouting:</b>	Normal grouting includes up to 4 tubes of grout per structure. Extra HyperSeal \$35/tube; FastSeal \$75/tube; MaxSeal grout \$300/gal				

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation insurance.

**Acceptance of Proposal:**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made out to the name and address listed above.

Signature: \_\_\_\_\_

Date of acceptance: \_\_\_\_\_

*Quote is valid for 60 days. If not accepted within 60 days, we reserve the right to withdraw this proposal.*

Proposal Date: 8/10/2021

Proposal Number: 21-1058

Project name: Monteagle Water Treatment Headworks Rehab

The following are submitted as specifications and estimates:

Item	Description	Qty	Unit	Unit Price	Total
	<b>CAT WALKS</b>				
3	Prep and install OBIC 1100 to bottom and sides of 3 cat walks	1	LS	10,425.00	10,425.00
4	Prep and install OBIC 1100 to concrete surfaces of grated cat walk	1	LS	6,325.00	6,325.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
<b>Subtotal this page</b>	CTR Coatings to furnish material and labor - complete in accordance with above specifications for the sum of:				<b>16,750.00</b>
<b>Total bid</b>					<b>65,800.00</b>



# OBIC 1100PW

## Aromatic Polyurea Coating

USGBC LEED, EQ Credit 4:  
Low-emitting VOC Compliant Materials

### Description

**OBIC 1100PW** is a fast-set, spray applied, two component polyurea that is 100% solids and contains Zero VOCs. **OBIC 1100PW** is potable water approved for ANSI 61 barrier material. It is highlighted by:

- ◆ UL certified ANSI/NSF 61 in specific colors
- ◆ Excellent corrosion protection and chemical resistance
- ◆ Excellent impact resistance even in sub-freezing weather
- ◆ High abrasion resistance for harsh environments
- ◆ Seamless monolithic waterproof membrane that is tough and durable
- ◆ Odorless, 100% Solids

### Application Recommendations

**OBIC 1100PW** adheres extremely well to properly prepared metal, wood, concrete, fiber glass, and other various metal surfaces. Ideal for:

- ◆ Potable water containment
- ◆ Water Treatment
- ◆ Industrial facilities
- ◆ Food Processing Plant
- ◆ Bottling & canning plant

**OBIC 1100PW** must be applied through a two component, high pressure proportioning unit. Material and hoses should be heated to 150°F, with pressure at a minimum of 2200 psi.

- ◆ Installation Temp 0°F to 150°F
- ◆ Mix Ratio 1:1
- ◆ VOC 0
- ◆ Color Royal Blue

### Properties of Components

Property	A side	B side
Viscosity	350 cps	650 cps
Gel time	11-15 seconds	
Tack free time	20- 30 seconds	
Return to Service	60 Minutes	

### Physical Properties

Property	Value
Hardness, D-2240	D 52
Tensile strength, D-412	3850 psi
100% Modulus, D-412	1460 psi
200% Modulus, D-412	1960 psi
300% Modulus, D-412	2650 psi
Tear resistance/DIE-C, D-624	570 pli
Ultimate elongation, D-412	425 %
Taber Abrasion, mg loss CS17	17.0
Flexibility, 1/8" mandrel	Pass

\*Values obtained in laboratory setting for comparison purposes only and should not be considered specifications.

Mixing Instructions: Agitate resin blend (B) component thoroughly with a drum mixer before use to disperse pigment and assure homogeneity. Do not thin. Do not agitate in air and moisture.

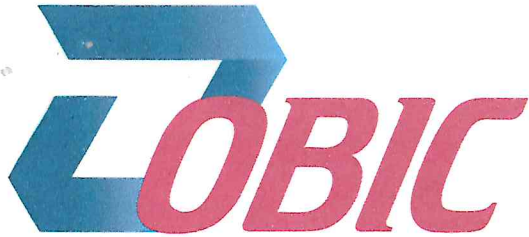
Consult a Technical Representative regarding specific metal/steel surface preparation and priming requirements. For concrete applications, we recommend **OBIC prime 1505PW** or **OBIC prime 1500CP**.



**WATER QUALITY**



Revised 2/2020



# OBIC 1100PW

## Aromatic Polyurea Coating

USGBC LEED, EQ Credit 4:

Low-emitting VOC Compliant Materials

### Surface Preparation

Surface must be clean, dry, and in sound condition. Remove all oil, dust, grease, dirt, loose rust, and other foreign material to ensure adequate adhesion. Minimum recommended surface preparation:

**Steel:** Remove all oil and grease from surface by Solvent Cleaning per SSPC-SP1. Minimum surface preparation is Near White Metal Blast Cleaning per SSPC-SP10/NACE 2. Blast clean all surfaces using a sharp, angular abrasive for optimum surface profile (3 mils / 75 microns). Prime any bare steel the same day as it is cleaned or before flash rusting occurs, as required.

**Concrete & Masonry:** SSPC-SP13/NACE 6 or ICRI No. 310.2R-2013, CSP 3-5. Surfaces should be thoroughly clean and dry. Concrete and mortar must be cured at least 28 days @ 75°F (24°C). Remove all loose mortar and foreign material. Surface must be free of laitance, concrete dust, form release agents, moisture curing membranes, loose cement and hardeners. Fill bug holes, air pockets and other voids with recommended repair material.

**Testing:** If required, holiday test in accordance with ASTM D5162 for steel, or ASTM D4787 for concrete.

### Packaging, Storage & Shelf Life

**OBIC Armor 1100PW** is available in 55 gallon drums, and 275 gallon totes. It should be stored in sealed containers between 60°F and 90°F. Shelf life is 12 months under normal conditions in factory sealed containers.

### Safety

Read and Review entire SDS prior to use.

Basic safety for personal protection

- ◆ Avoid contact with eyes and skin
- ◆ Long sleeve overalls or disposable overalls
- ◆ Rubber gloves
- ◆ Splash shield or safety glasses with splash guard
- ◆ Do not inhale or ingest
- ◆ Wear respirator or fresh air hood.
- ◆ Spraying indoor requires forced ventilation.



**Warranty—** OBIC SYSTEMS will warranty product only or refund the price of material it finds to be defective that has been installed properly. Except as stated above, the company makes no warranty of any kind, either express or implied, including warranties of merchantability of fitness for a particular purpose, nor does it make any warranty, expressed or implied, of any nature whatsoever with respect to the product or its use. In no event shall the company be liable for delay caused by defects, for loss of use, for indirect, special or consequential damages, or for any changes or expenses of any nature incurred without its written consent.

Revised 02/2020



**MEMORANDUM**

TO: Mayor Marilyn Rodman  
FROM: Travis Wilson, PE  
CC: John Condra  
DATE: August 13, 2021  
SUBJECT: Engineering Report

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**LJA ENGINEERING**

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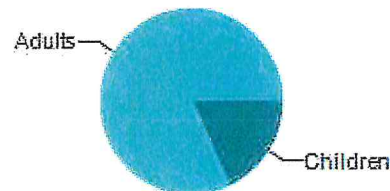
It is recommended the Town authorize CTR Coatings for repairs as indicated on the attached price quote and schedule the one-week planned shut-down of the water treatment facility such that the work can be completed within the next 60 days prior to inclement weather.



# MAY JUSTUS MEMORIAL LIBRARY

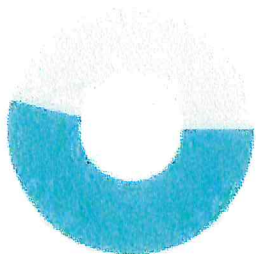
We welcome everyone

## Card Holders



Serving a population  
of 2,927

## Circulation

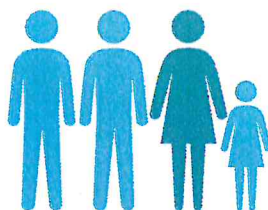


Physical  
Electronic

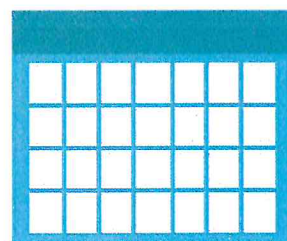
21,334  
items borrowed

Averaging nearly  
7 items per person

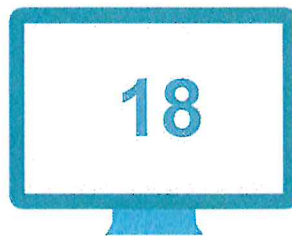
## Programs



Program  
attendance  
413



21  
Number of  
Programs



Computers available  
for public use



7,203 Library  
visits this year

1 Library building(s)

2 Staff member(s)

FY 2020

**May Justus Memorial Library**  
**YEARLY TOTALS**

**FY 2020-2021**

**Statistical Workbook for**  
**completing Public Library Survey (PLS)**

\* Current Balance (3 places) means total collection or total borrowers, NOT just this month's additions. All other numbers are for this month only and will be totaled quarterly.

PHYSICAL COLLECTION	Beginning #	Added #	Deleted #	Balance #	LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance*
					Locally Owned	Locally Owned	
Print Materials	9,538	567	66	10,039	E-books	0	0
Audio Materials	324	21	43	302	Audio Downloadable	0	0
Video Materials	2,832	437	134	3,135	Video Downloadable	0	0
Microforms in Database	0	0	0	0	TOTAL	0	0
Other Materials	0	0	0	0			
<b>LOCAL Total</b>	<b>12,694</b>	<b>1,025</b>	<b>243</b>	<b>13,476</b>	<b>Subscriptions/ Databases</b>	<b>Current Balance*</b>	
					<b>Subscriptions</b>	<b>0</b>	
Print Materials	5,944	293	41	6,196	<b>Local Databases</b>	<b>0</b>	
Audio Materials	86	0	0	86			
Video Materials	97	0	0	97			
Microforms in Database	0	0	0	0			
<b>REGIONAL Total</b>	<b>6,127</b>	<b>293</b>	<b>41</b>	<b>6,379</b>			
					<b>TOTAL PHYSICAL COLLECTION</b>		<b>19,855</b>

Electronic Circulation-READS includes Advantage & other local e collections	Physical Circulation Book/Non-Book		CIRCULATION TOTALS-- Auto Fill (all formats - Physical & Electronic)	
	Adult	Children	Uses in Public Library Survey # 4.3	16,939
Adult **	10,027	6912	Uses in Public Library Survey # 4.4	5,136
Children **	874	4262	<b>Total for All Circulation</b>	<b>22,075</b>
<b>Total</b>	<b>10,901</b>	<b>11,174</b>		

\*\* Click here for monthly READS statistics

# One-on-one sessions on Standards Survey only, not Public Library Survey	Library Services		In-Person Programs Offered	
	Adult	Children	Adult	Children
Library Visits	6,695	1	Young Adult	1
Reference Transactions (count one-on-ones here and below)	250	3	Inside the Library	0
Computer Users	1,162	4	Outside the Library	0
#One-on-One technology sessions (for Standards Survey)	88	4	Total	0
Wireless Sessions	4,824	71	<b>In-Person Programs Attendance</b>	
# of Volunteers	58	253	Adult	Children
Locally owned databases full text retrieval #8.10	Enter Annual # in June only	Enter Annual # in June only	Young Adult	71
TEL Usage **(PLS # 8.10)	Enter Annual # in June only	Enter Annual # in June only	Outside the Library	253
			<b>Totals</b>	<b>324</b>

Borrowers	Current Balance*	Live Virtual Programs	
		Live Virtual Programs	On-Demand Views
Adult Borrowers >14 yrs old	3,605	0	0
Children Borrowers <14 yrs old	816	0	0
<b>Total Borrowers</b>	<b>4,421</b>	<b>0</b>	<b>0</b>

Resource Sharing	Recorded Programs	Recorded Programs	
		Recorded Programs	Views of Recorded Programs
ILL - Borrowed	298	4	149
ILL - Loaned	363		
		<b>TOTAL PROGRAMS</b>	<b>4</b>
		<b>TOTAL PROGRAM ATTENDANCE</b>	<b>324</b>

Note: Recorded Programs and On-Demand Views are Not Counted towards Total Programs/Total Program Attendance.

Title VI Survey Information	Enter data for new cards issued each month for Title VI Survey. *Please describe the composition of library cards issued. Use this for monthly borrowers added if desired.					Total
	American Indian - Alaska Native	Hispanic or Latino of any race	Native Hawaiian/ Pacific Islander	Asian	Other	
White	0	0	0	0	0	0
Black	0	0	0	0	0	0
52	0	0	0	0	0	2
						54

Please complete this workbook each month and email it to Mechell Barrett at SRRL five (5) working days after the end of the quarter. Don't forget the Training tab at the end.

# City Employee Appreciation Day!

The Mayor and City Council invite you  
and your family to Celebrate YOU

Friday September 10<sup>th</sup>

8am-4pm

We will have Food  
( breakfast at 8) Games,  
Prizes and Lots of Fun.

