

## **MINUTES**

### **PUBLIC UTILITY BOARD MEETING**

**December 8, 2009**

**PRESENT:** Charles Rollins  
Dean Lay  
Bud Knott  
Marilyn Nixon

**This meeting of the Monteagle Public Utility Board was called to order at 10:00 AM by Mayor Charles Rollins.**

**The following items were discussed:**

- 1. MANAGER'S REPORT – Kevin Gilliam reported that the CCR is done. He also reported that the final trace study report is completed. There was a discussion on Gary Mayes' water line and Mr. Gilliam noted that Ald. Orr has the information on this. Mr. Gilliam told the council that Brian Rose would like to go to school to study for the test for water plant operator. He said the cost of sending Brian to school for two weeks is \$550.00. He recommended approval of Mr. Rose's request. Ald. Lay made a motion to approve Mr. Rose's request to attend classes to study for the water plant operator's license test. Ald. Knott seconded the motion and it passes 4/0.**
- 2. CERTIFICATIONS – It was reported that Kevin Gilliam had passed his tests for water plant operator and distribution. Ben Packard passed the test for water plant operator. Ald. Lay made a motion to approve \$3750.00 for each license as of the date of passing the tests. Ald. Nixon seconded the motion and it passed 4/0. It was noted that Jerome Blalock did not pass his test. There was a discussion on the fact that once the old treatment plant is changed over to a pumping station we will not need an operator there. The council agreed that they wanted to keep Jerome on as the operator of STP No. 1 for now. Mr. Gilliam said Jerome would like to take the test again in May at his own expense. Ald. Lay made a motion that Mr. Blalock be permitted to take the test in May**

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and that any expenses associated with this are to be paid by Mr. Blalock. Ald. Knott seconded the motion and it passed 4/0. There was a brief discussion on doing DNA tests on Mr. Mayes' creek to see if it can be decided if the contamination in his creek is human or animal.

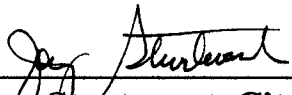
3. **SURPLUS METERS** – There are 300 or 400 old meters in the shop. Kevin Gilliam was asked to look into what we can do with these meters to clear them out of the shop. Ald. Lay made a motion to authorize the mayor to dispose of the surplus meters. The motion was seconded by Ald. Knott and carried 4/0.
4. **MEMO OF UNDERSTANDING** – Ald. Lay asked Neal Westerman about the Memo of Understanding that Anthony Pelham is doing for us. Mr. Westermann said he thought it was almost finished. Ald. Lay said he would like to have this as soon as possible and would like for it to be as detailed as possible. He asked for it to go cover the entire project. He would like to see costs and completion dates included.
5. **RATES** – Ald. Lay asked if the council could get a report for the first six months of this fiscal year comparing our revenues to last fiscal year for the same period. The city recorder will prepare a report for the January meeting.
6. **GPS** – There was a discussion about the GPS systems being installed on the Police Department vehicles. Ald. Lay said he thought they should be on every city vehicle. It was discussed that putting one on the meter reader's truck would verify to our customers that she had been on their street reading meters. Ald. Nixon made a motion to install a GPS system on the meter reader's truck. Ald. Knott seconded the motion and it carried 4/0.
7. **COST OVERRUNS** – Ald. Lay asked Neal Westerman how we might get into cost overruns. Mr. Westerman explained that the budget we're looking at for all of our sewer projects should be pretty close to what the project will cost, but we could get into overruns on things like making connections and digging to find out what we thought was underground wasn't there. Also, there could be cost overruns if we found our quantities weren't high enough. In addition, if we have any change orders.

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- 8. MEETING – Ald. Lay suggested that a meeting be set up between all interested parties in the sewer projects to be sure that everyone is aware of what their responsibilities are and that there are no slip ups. The meeting should include, at the very least, Susan Goldblatt, Beth Jones, Bill Lynch, Hailey Engineering, the City Council, Kevin Gilliam, the city recorder, Bill Killian, and Dr. Urban. Ald. Lay also asked that a newsletter be sent out around the first of February, 2010, giving the scope of the project, the time line for completion, projected costs, etc.**
- 9. HAILEY ENGINEERING – Neal Westerman reported that Staggs Environmental Contractors were the apparent low bidders on Contracts 209 (Grundy County) and 409 (Marion County). Ald. Lay made a motion to approve Resolution 2009-138 which covers Contract 209 in the amount of \$768,910.00 and award this contract to Staggs Environmental Construction. Ald. Knott seconded the motion and it passed on roll call 4/0. Ald. Lay made a motion to approve Resolution 2009-139 which covers contract 409 in the amount of 737,700.00 and award the contract to Staggs Environmental Construction. The motion was seconded by Ald. Nixon and passed 4/0 on roll call. Mr. Westerman explained that if both contracts were awarded to the same contractor, then that contractor would have an additional 120 days to complete the contracts.**

**There being no further business the meeting was recessed at 11:32 AM until Tuesday, December 15<sup>th</sup> at 10:00 AM.**

**Respectfully submitted,**

  
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**Joy Sturtevant, City Recorder**