

## **MINUTES**

### **CITY COUNCIL MEETING**

**September 29, 2009**

**PRESENT:**        **Dean Lay**  
                      **Bud Knott**  
                      **Marilyn Nixon**  
                      **Lex Orr**

**The regular monthly meeting of the Monteagle City Council was called to order at 6:00 PM by Vice Mayor Dean Lay.**

**Following the prayer and pledge of allegiance, Ald. Orr made a motion to approve the Agenda for tonight's meeting. Ald. Nixon seconded the motion and it passed 4/0. Ald. Nixon made a motion to approve the Minutes of the City Council and Beer Board meetings of August 25, 2009, and the Public Utility Board meeting of September 8, 2009, which was recessed and reconvened on September 15, 2009. Ald. Knott seconded the motion and it carried 4/0.**

#### **OTHER ITEMS OF BUSINESS**

**None**

#### **REPORTS OF COMMITTEES AND OFFICERS**

- 1. POLICE DEPARTMENT – Copy attached**
- 2. E-911 – Copy attached**
- 3. FIRE DEPARTMENT – Copy attached**

**Chief Layne presented the council with a copy of the proposed Operating Guidelines for the Volunteer Fire Department. The council will review this and discuss it at a later date. Fund raising was discussed and the council agreed that any fund raising project should be approved by and coordinated with the fire chief. Ald. Nixon made a motion that all fund raising be cleared**

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through the Fire Department and that all funds be turned in to City Hall and the money be spent on the fire department. Ald. Knott seconded the motion and it passed 4/0. Chief Layne said they need about \$800.00 worth of tools. Ald. Orr made a motion to approve the purchase of the tools up to \$800.00. Ald. Knott seconded the motion and it carried 4/0. Chief Layne also asked for approval to spend about \$350.00 for Safety Day at Monteagle School. Ald. Nixon made a motion to approve up to \$350.00 for Fire Safety Day. Ald. Knott seconded the motion which passed 4/0. There was a discussion about a water leak at the fire hall.

4. **PLANNING COMMISSION – None (There was no meeting this month)**
5. **MAYOR – None**
6. **ALDERMEN – Ald. Nixon reported that there may be some training money available for the fire department and said she will get with the chief about this.**
7. **CITY RECORDER – None**

**PUBLIC HEARING**

There was a Public Hearing on proposed ordinance no. 63-09-41A which would change the zoning for the Century 21 real estate property from R-1 (low density residential) to C-1 (central business district.) There were no comments from the public. Ald. Lay asked about the area to be changed and was shown the map attached to the ordinance.

**OLD BUSINESS**

1. **ORDINANCE 63-09-41A – Second Reading – Ald. Orr made a motion to approve this ordinance on second reading. Ald. Nixon seconded the motion which carried 4/0.**
2. **AUXILIARY POLICE AND FIRE PERSONNEL – This was postponed and put on the agenda for the October 20<sup>th</sup> workshop.**

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- 3. ENHANCEMENT GRANT – Ald. Nixon reported that she is trying to set up a meeting with TDOT to discuss this grant and the requirements for it. Susan Goldblatt of the Southeast Tennessee Development District is working on finding an architect for the project. SETDD is also working on an application for next year.**
- 4. RESOLUTION 2009-136A (Replaces 2009-136) – This resolution is required by SRF in order to obtain our loan and pertains to the water rates. Ald. Orr made a motion to approve the resolution. The motion passed 4/0 on a second by Ald. Knott.**

### **PUBLIC UTILITY BOARD MEETING**

- 1. ANTHONY PELHAM – Mr. Pelham reported the following: a) He and Utility Manager Kevin Gilliam have requested sewer credits of 50 gallons per minute from TDEC. They feel this is a conservative figure. Ald. Orr asked if there were other areas that might be repaired to allow us to apply for future credits and Mr. Pelham said that there are. Ald. Nixon asked if we will get our I & I (Inflow and Infiltration) down to 0 and Mr. Pelham said that there will always be some amount of I & I, but the new sewer plant is designed to handle a certain amount. Ald. Lay asked if Mr. Pelham had done a Memorandum of Understanding yet and he said he thinks he will have it ready by the meeting of October 13<sup>th</sup>. b) Mr. Pelham reported that the sludge de-watering boxes are about 99% complete. c) Mr. Pelham said they have had a structural engineer look at the Annex building but it was their understanding that we are not having SETDD pursue an ARC grant for this project at this time so they haven't done anything further. d) Demand letters for fines – Mr. Pelham said the city had received three of these letters for \$5000.00 in fines each. He said that he believes that definitely two of these items have been done and the third one was done under the title "201 Facility Plan" rather than "Corrective Action Plan," but it was turned in to TDEC. He said the only thing he is supposed to do that has not been done is a binder with all the information for this project for Hailey, the city, and TDEC, but that he will work on getting this done.**

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- 2. MANAGER'S REPORT – a) Certification – Kevin Gilliam reported that he, Ben Packard, and Jerome Blalock would like to take certification tests in November. Ald. Orr made a motion to approve these employees taking the test in November and the cram session to study prior to the test. Ald. Knott seconded the motion and it passed 4/0. b) Kevin Gilliam asked the council to approve \$110.40 for the purchase of betonite clay to use in the lagoon at the water plant in an attempt to stop the leak. Ald. Orr made a motion to approve the purchase. Ald. Knott seconded the motion and it passed 4/0. c) Brian Rose – Mr. Gilliam recommended that Brian Rose become a permanent employee after his probationary period which was up September 15<sup>th</sup>. He is to receive a \$0.25/hour raise effective on that date. d) MSSA Line Bypass – Mr. Gilliam said he would have a report on the costs for bypassing the Assembly's line at the October 6<sup>th</sup> workshop. e) Insurance Claim – We are working on this. f) Water Treatment Plant – Ald. Lay asked for an annual report on the water plant to include its operation and needs. g) It was announced that there will be a Regional Water Meeting on October 5<sup>th</sup> at 5:00.**

### **NEW BUSINESS**

- 1. SENIOR CITIZENS – There was a discussion about the use of the Community Center. At this time the senior citizens mainly use it for their meal program. They would like to expand that and use it for other activities besides eating lunch. Ald. Lay said the building needs some work and noted that it is a mess right now. He wants the council members to look at it and make some decisions on what to do at this building. There was also a discussion about Thanksgiving baskets for the senior citizens. Ald. Nixon made a motion to fund the Thanksgiving baskets for all senior citizens 60 years of age or older who live in the city limits of Monteagle in an amount not to exceed \$1000.00 and to allow city employees and the Volunteer Fire Department to deliver the baskets. Ald. Knott seconded the motion and it passed 4/0 on roll call. Mr. Lewis Summers is the director of the meals program at the Community Center. He said he would like to see the program expanded and for this to become a Senior Center. He noted that in order to do that they would need more people to participate. He said the program is open to any one who is 60 or older. Ald. Lay said he would like to work with Mr. Summers to expand the program for seniors. Ald.**

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- Nixon made a motion to appoint Dean Lay to work with the mayor and the senior citizens to improve the building and to enhance the program for seniors. Ald. Orr seconded the motion which carried 4/0. Nina Parks thanked the city for the things they do for the seniors including the \$50.00 a month for Bingo prizes. She also mentioned that Citizens Tri-County Bank sends a birthday cake to them once a month.**
- 2. SALES IN MEDIAN – There was a discussion about someone recently setting up what appeared to be a yard sale type of display in the parking area at College Street and Junction 41A. Ald. Nixon made a motion to prohibit sales in the median between Main Street and College Street from 41A to Assembly Avenue unless it is a special event approved by the city council. Ald. Knott seconded the motion and it carried 4/0.**
  - 3. LIBRARY – There was a discussion on whether the librarian is a part-time city employee or not. The council asked the city recorder to contact Baird Smith of the Grundy County Library Board and ask him to attend a workshop at 10:00 AM on Tuesday, October 20<sup>th</sup>, to discuss the Monteagle library. Karen Tittle, the librarian, thanked the city for the things they do for the library.**
  - 4. BRAD DEES – There was a discussion on the expenses for Brad Dees to attend the police academy. The cost to the city will be about \$6760.00, including tuition. Ald. Orr made a motion to approve the expenditure of these funds and to have Officer Dees sign a 24-month contract similar to the one Chris Ladd signed prior to going to the academy. Ald. Knott seconded the motion and it passed 4/0.**
  - 5. 2009-2010 BUDGET AMENDMENTS – The city recorder has made all of the requested amendments to the 2009-10 budget and supplied each council member with a copy of the amended budget dated September 3, 2009. Ald. Orr made a motion to approve the 2009-10 budget amendments. Ald. Nixon seconded the motion and it passed 4/0.**
  - 6. SAFETY DIRECTOR – This person is the employee who accompanies the OSHA and the TML inspectors on the annual inspections of the city's property. When the inspection report is sent back to the city pointing out any thing that needs to be corrected, this person needs to see that the corrections are made. Ald.**

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- Nixon made a motion to appoint Darrell Smith as the Safety Director. Ald. Knott seconded the motion and it passed 4/0. The City Recorder asked about additional pay and the council said they would talk about this at the next workshop.**
- 7. ARRA – MARION COUNTY – Ald. Nixon reported that there may be some money for web sites and internet service through Marion County. She will look into this further.**
  - 8. BIDS FOR SURPLUS VEHICLES – There were three bids turned in, but the bidding process had a deadline of August 25<sup>th</sup>. All of these bids were turned in after that date. Ald. Nixon made a motion to throw away the bids and bring this up at the next workshop. Ald. Knott seconded the motion and it passed 4/0.**
  - 9. FULTS PROPERTY – Ald. Orr made a motion to have the city attorney draw up documents to submit to the city council concerning this property that Frances Fults wants to donate to the city. Ald. Knott seconded the motion and it passed 4/0.**
  - 10. CITY HALL ANNEX – The deadline for ARC grants for this project is up tomorrow and we have not made an application. There are several problems at this building that need to be addressed. For example, the fire hall has water running into electrical fixtures. The roof needs to be repaired immediately to prevent water from coming into the building. Ald. Knott made a motion to have the city employees repair the roof if possible, and, if not, report back to the city council. Ald. Orr seconded the motion which passed unanimously. There was a discussion about the lights at the fire hall. Chief Layne reported that the lights that the city purchased for them have not been put up yet. He said Randall Henley had offered to donate his time to assist with this project. Ald. Orr made a motion to have the chief contact Mr. Henley and accept his generous offer. Ald. Knott seconded the motion and it passed 4/0. There was also a brief discussion on an earlier request to name the Annex building the “Lee Parker Building.” This will be discussed at the workshop on October 20<sup>th</sup>.**
  - 11. PAY RAISES – Carlton Kilgore is the assistant fire chief and there was an amount of \$200.00 per month put into the budget for the first time to pay the assistant fire chief. Ald. Knott made a motion to make this pay retroactive to**

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**July 1<sup>st</sup>. Ald. Orr seconded the motion and it passed 4/0. The pay for the Safety Director will be discussed at the October 6<sup>th</sup> workshop. As for the other employees, Ald. Nixon made a motion to give a 2% raise to the other employees following the guidelines in the Personnel Policy and to make the raise retroactive to July 1<sup>st</sup>. Ald. Orr seconded the motion and it passed 4/0. The city recorder asked the council to verify that this raise applies to the utility employees who had already received a raise for their licenses and was told that it does.**

- 12. PUBLIC ADDRESS SYSTEM – Ald. Knott said he had gotten one quote for \$3715.00 for a P A system. Ald. Lay said he could give him a name for a second quote. Ald. Knott will get another quote and have them for the workshop on October 20<sup>th</sup>.**
- 13. NATE WILSON – Mr. Wilson asked about his application for farm animals. Ald. Knott asked that this be put on the October 20<sup>th</sup> agenda for the workshop.**
- 14. MOUNTAIN GOAT TRAIL – Mr. Wilson asked about a contract for this project. The council said that the city attorney has met with Susan Goldblatt about this and they will talk to him and get the final contract from him at the October 20<sup>th</sup> workshop.**

**CITIZENS HEARING**

**Charles Oliver and Bobby Rose presented a petition requesting that Laurel Lake Drive be paved. This will be put on the agenda for the October 27<sup>th</sup> meeting.**

**Mr. Loren Cordis said he lives on Blackberry Farms Road. He said the road needs to be repaired. Ald. Lay noted that the developer of a subdivision is responsible for building the road up to city standards, after which the city would take it over and maintain it. They would need to look at this and see if the road was ever built to city standards. Mr. Cordis also requested street lights for this area.**

**ANNOUNCEMENTS**

**Ald. Lay read the schedule for the October meetings and workshops.**

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**There being no further business the meeting adjourned at 8:18 PM.**

**Respectfully submitted,**

  
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**Joy Sturtevant, City Recorder**